



# Construction Contractors Board RESIDENTIAL CONTINUING EDUCATION

November 2010

## 1. When do you need to take the Continued education?

Residentially endorsed contractors will begin meeting continuing education (CE) requirements with CCB license renewals on or after October 1, 2011.

Check your renewal date. If:

Renewal	Obligation
Your next renewal is between now and September 30, 2011.	You do not have any CE obligation at this renewal. The law mandating CE requires the renewal date be on or after October 1, 2011. Your CE obligation will be required on your NEXT renewal date.
Your next renewal date is on or after October 1, 2011.	At your renewal, you are obligated to have completed the required continuing education.

## 2. How much CE do I need to have?

Residential contractors must complete 16 hours of continuing education during the two year license period. Eight hours must be in mandatory subject areas (Core) and eight hours are discretionary (Electives). Contractors can choose electives that are construction related, that the contractor determines is important for their business.

Contractors endorsed as a Residential Limited Contractor (RLC) are required to complete the Core hours only. They are not required to complete the elective hours.

## 3. What is "CORE"?

Core continuing education consists of:

- \* 3 hours in Building Exterior Shell Training (BEST)
- \* 2 hours in Building Codes or Green /Sustainable Building Practices
- \* 3 hours in CCB Business Law and Practices

The CCB approves providers and classes for BEST, Building Codes and Green/Sustainable Building Practices\*. The CCB will deliver the training on CCB Business Practices and Law.

\*The agency continues to approve providers for the core Continuing Education. CCB's web site lists the "Core" education providers and classes currently approved.

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## 4. What is "ELECTIVE"?

The following may qualify as elective CE:

- Any construction or construction related offering, or course that improves your business operations, given by colleges, universities, trade schools, trade associations, public agencies, business associations, professional societies, etc.
- Attending training or demonstrations offered by building component manufacturers.
- Classes attended to maintain another construction industry license (e.g. home inspection, architects, plumbing, electrical, etc).
- Classes taken to fulfill CCB's Commercial Continuing Education (CCE) requirement.
- Additional Core hours not used to meet the Core requirement.
- Participation as an officer of a construction trade or professional associations (limit of 2 hours)

## 5. Who takes CE?

Continuing education can be taken by the owners, officers, members, employees or any combination.

## 6. Who is exempt?

Contractors endorsed only as a Residential Developer (RD) are exempt from all continuing education requirements.

## 7. Where do I get CE?

### Core:

Contractors can find the currently approved providers and courses on the CCB web site. Courses given by the CCB in Laws, Regulations and Business Practices are scheduled to be available early 2011.

### Electives:

Education that qualifies as electives is found in many places: Manufacturers offering installation training, trade associations having educational opportunities for members and nonmembers, colleges, education for other construction related licenses, etc.

## 8. What if I have a Residential & Commercial endorsement?

Contractors having both endorsements must fulfill the requirements established for the residential continuing education requirement and the commercial requirement. The hours taken for the residential obligation will apply towards the commercial obligation.

