



Controller

The Northwest College of Construction is accepting applications for a full-time Controller.

Position Summary:

The controller is responsible for all financial functions at the college, is a key member of the management team, and supervises an assistant.

Required Education & Experience

Bachelor's Degree in related field Preferred.

- Minimum 1-year of experience in full-charge bookkeeping (with 4-year Degree).
- Minimum 5 years of experience in full-charge bookkeeping (with Associates Degree or trade school certificate)
- Or equivalent combination of education, training, and experience.

The Northwest College of Construction is a privately funded, non-profit educational facility. Our Mission is to promote life-long learning by delivering craft, technical, supervisory and management education to workers and managers at all levels in the construction industry.

NWCOC offers a generous benefits package that includes medical, dental, vision, Short-Term Disability, 401(k), Paid Time Off and more.

For consideration, complete the Application for Employment at <https://nwcoc.com/about-the-college/employment/> and respond to this posting with the completed application, a current resume and cover letter to **LaurieE@nwcoc.com**.