



APPRENTICE REASONS CODES

AR	Apprentice Request
ER	Employer Recommendation
EL	Extend Leave of Absence
EX	Exceptional Cancellation
FA	Failure to Appear before JATC/TATC
FC	Failure to Communicate
FM	Failure to Maintain Employment
FP	Failure to Progress
FR	Failure to Respond to Committee
FS	Failure to Submit Progress Reports
GS	Good Standing
IM	Improperly Completed Progress Reports
LR	Late Progress Reports
LT	Left Trade (not working in trade)
LV	Leave of Absence
MM	Missing Monthly Progress Reports
NA	Non-Approved Training Agent
OT	Other – Requires Reason Text Entry
PR	Probationary Apprentice
RA	Related Training Attendance
RG	Related Training Grades
RH	Insufficient Related Training Hours
RT	Referred to and Exam or Test
RV	Reviewed – No Action
SH	Insufficient OJT Hours
TR	Transfer to another Program
UP	Unsatisfactory Performance

TRAINING AGENT CODES

All letters in Word Docs.

A	Failure to Appear Before JATC/TATC
B	No longer in business
C	Failure to respond to JATC/TATC
D	Committee/Standards dissolved by OSATC
M	Failure to sign MPRS
OT	Other – Requires Reason Text Entry
P	Violation of committee policy (Failure to comply with CITT policy)
R	Failure to respond/submit Wage Survey
S	Failure to supervise/ratification issues
T	Training Agent Request (Cancel-Vol)
W	Improper wage rate paid

BOLI ACTIONS or STATUS CODES

Need final OJT & RT hours

A	New Apprentice/Active Apprentice: (S- Select)
C	Completion of Apprenticeship Program
CX	Completion of Apprenticeship/No license (Sign Hangers only)
D	Deceased: Cancellation or Completion
E	Exam License Referral-Licensed Trades (Sign Hangers only)
G	Graduated from Youth Apprenticeship
H	Hold
HN	Hold w/Notice to Appear
P	Proposed Cancellation (PCancel)
PD	Disciplinary Probation (Corrective Action)
M	Moved to another Program
N	Notice to Appear (Citation)
R	Rerate
RV	Reviewed – No Action Taken
S	Suspended Agreement (Leave of Absence or Disciplinary – Corrective Action)
T	Termination or Cancellation (Cancel new)(Cancel-Vol)
TP	Probationary Termination (Cancel-Prob: No Codes listed)
TT	Transfer to another Program (Cancel-Vol)
U	Un-suspend