APPRENTICE MONTHLY PROGRESS RECORD

LANE-DOUGLAS COUNTIES CARPENTERS JATC

Enter the total hours to date "D" from the prior month in Column "B" Each day record hours spent on each work process
Add the Daily Record hours and total in Column "C"
Add "B" plus "C" enter into Column "D"
Total Daily Hours and Column "C" & "D" on bottom of chart
Have supervisor sign & complete employer portion on bottom
Sign, date and make a COPY for your records
Fax, mail or deliver to NWCC

DUE BY THE 1st OF EACH MONTH

Keep a copy of each MPR for your records

Emai	, Fax,	or	deliver	to:
Fax:	503-25	52-	9560	

Email: mprs@nwcoc.com



Questions? Call: 503-256-7300

M	ONTH	 YEAR	_
Name:			_
Phone #:			_
Address: -			_
<u>-</u>			_

Please call or write the apprenticeship office to report change of address or phone number.

"A" Work processes as	"B" Hours					K	Keep track of time daily. Record to the closest ½ hour.																Total	"D" Total hours										
per standards	prior month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	hours this month	to date
Form building (1450)																																		
Rough framing & outside finishing (2500)																																		
Inside finishing, acoustical, finish hardware, clean room (1600)																																		
Layout (750)																																		
Other work processes (1700)																																		
Total hours																																		

Name of company:	
Location or work site:	
Supervisor's name:	
Supervisor's phone #: -	_
Supervisor's signature: _	
Please verify the information abo	ove and complete <u>required</u> employer rating section before signing
Apprentice's signature:	

Supervisor please complete <u>requ</u>	<u>irred</u> EMPLOYER RATING SECTION
1 = Good 3 = Fair 2 = Average 4 = Unsatisfactory	Immediate supervisor comments:
Interest toward work	