



Oregon-Columbia Carpenters JATC

How to become an Oregon-Columbia Carpenter Apprentice:

1. Register for Orientation at nwcoc.com/register-here/ by clicking the red 'Register for Orientation' button.

Week 1

2. Attend the Orientation to learn about our apprenticeship program and decide if you want to move forward with a State of Oregon application.
 - a. **Orientation starts at 7:30am. No late entry allowed.**
 - b. **Take a UA which includes testing for marijuana.**
3. If you decide to apply for an apprenticeship program, gather and submit the required minimum qualifications (MQ) documents.

- a. Required MQ Documents:

- ❖ 18 years of age (must provide proof of age)
- ❖ High School Diploma or GED

or: Completion of an Associate's Degree or higher that is recognized by the Department of Education.

or: Test scores within 12 months on Alex, COMPASS or Accuplacer with placement at or above Math 20 or higher, Reading 115 or higher & Writing 101 or higher; or completion of the equivalent ABE course.

or: Education Substitution... applicant in good standing with 2,000 OJT hours, 1st year related training and good standing with a Laborers JATC may be substituted in lieu of a High School Diploma or GED.

- b. Submit required MQ documents to apply@nwcoc.com.

4. Submit additional documentation for the Application Point System to get the highest possible ranking. Ranking determines where you are placed on the applicant list and how quickly you are dispatched to an employer. **The Application points are optional, but the more points you earn, the higher you will be placed on the Qualified Applicant List.**
 - Example of documentation that can earn you points: a valid driver license, CDL, military, education, industry certifications, volunteer work, work keys, and recommendation letters on company letterhead that speak to work experience, performance, etc. (See full Application Point System below.)

Week 2

5. Attend jumpstart. This 4-day training starts the Monday following the Orientation. (See schedule below.) Not all who attend Jumpstart are guaranteed entry into the apprenticeship program.

Call Northwest College of Construction if you have any questions.

Orientation & 4-Day Jumpstart Schedule

Week 1

Monday	Tuesday	Wednesday	Submit required MQ documents to Apply@nwcoc.com . Next you will attend Jumpstart on Monday
7:30am-1pm Attend Orientation & Complete UA	Decide to apply to apprenticeship program → → → → →	Gather minimum qualification paperwork → → → → →	

Week 2

Monday	Tuesday	Wednesday	Thursday
8am-5:30pm	8am-5:30pm	8am-5pm	8am-5pm
8am-12pm: Math & Assign Math Homework	8am-12pm: Math & Math Test	8am-12pm: Hand & Power Tools	8-10am: Blueprints 10-11:30am Apply for Trade
12:00pm-12:30pm lunch	12:00pm-12:30pm lunch	12:00pm-1:00pm lunch	11:30-12:00pm lunch
12:30-5:30pm OSHA 10	12:30-5:30pm OSHA 10	1:00-5:00pm Hands-on Field Work	12:00-5:00pm: Hands-on Field Work

Helpful Information

- 1 Applicants without the ability to drive **and** without reliable transportation may have a difficult time in this program. Having the ability to drive will significantly increase your chances of finding and maintaining employment.
- 2 You can be drug tested at any time. Failing a drug test results in suspension from the program for 6 months.
- 3 Applicants who are available for travel within the Northwest are more likely to succeed in this industry than those who are not. Individuals available for work in a limited geographic area [Portland only or Vancouver only, for example] will find it more difficult to find and maintain employment.
- 4 Apprentices are required to attend classes as part of their program. If apprentices fail to attend their classes, which often take them away from work, they are canceled from the program and often terminated from employment.



8111 NE Holman Street - Portland, OR 97218

apply@nwcoc.com

503-256-7300

MA 1074: Oregon-Columbia Carpenters Applicant Point System

Applicant Name: _____ Submission Date: _____

Points are awarded at time of application when written documentation is submitted for any of the following:

	Max Points	Applicant Points
Valid Photo ID	1	
Valid Class C Drivers License (regular license)	10	
Valid Class A or B CDL License (with or without restrictions)	9	
Education		
High School Diploma	10	
GED	5	
AAS or higher degree (any discipline)	5	
Education Related to Occupation		
Math Coursework - 1 year High School or greater: Basic Math, Algebra, Geometry, or Trade Math +3 points for each term, semester, or trimester class with a grade of 'C' or better.	12	
Physical Education: High School Class or Participation on Sport Team +3 points each	6	
Vocational Training: industrial education, shop, drafting, architecture, building construction, reading comprehension, construction or trade specific classes such as Blueprint, Hand & Power Tools, Safety, Carpentry, Layout, Project Management, Shop, Fall Protection, Estimating, and Confined Space +3 points for each term, semester, or trimester class with a grade of 'C' or better.	21	
Industry Related Certifications (examples: crane, welding, forklift, OSHA 10, OSHA 30, flagging, etc.) +3 points each	9	
Work Keys - Bronze +2, Silver +4, Gold +6	6	
Military/Volunteer Work		
Military: Honorable or General discharge under honorable conditions (DD214) + 5 points per year	15	
Volunteer Work, Habitat for Humanity, AmeriCorps, Peace Corp, Vista +3 points per year	6	
Experience/Letters of Recommendation		
Work Experience: Employer letter on company letterhead documenting 1,000 OJT hours of previous labor experience (Applicants with letter are omitted from JumpStart)	15	
Letter of Recommendation: Letter documenting work experience +5 each for Trade Specific experience, +3 each for Construction experience, + 1 each for General Work experience (specific hours not required)	15	
Letter of Recommendation: Previous employer letter that speaks to job performance, length of time, and work ethic +5 each letter		
NWCOC Jump Start Experience: Perfect Attendance (no late arrivals or absences) +5	5	
TOTAL	150	

The goal of this ranked method of selection is intended to bring the program the apprentices that are the most qualified and the most likely to complete to journeymen.

Scored By: _____

Date: _____

effective 1/1/19