



2020-2021 Back to School Orientation Checklist: **OC Carpenter**

Documents on www.nwcoc.com/resources

Receipt Acknowledgement for *(please initial)*:

- _____ Schedule (not on resource tab)
- _____ Academic Plan (only if checked)
- _____ Apprentice Handbook
- _____ COVID-19 Handout
- _____ Flash Alert
- _____ Make Up Form
- _____ NWCOC Who to Contact
- _____ Portal Help Sheet
- _____ Understand responsibility to communicate employment status with Coordinator

In effect 9/15/20 until further notice:

_____ I have read and been informed about the above initialed items and expectations put forth by the Oregon Columbia Carpenter JATC. I have received a copy of the all pertinent documentation regarding my apprenticeship and the 2020-2021 school year. I agree to abide by the rules outlined as a condition of my apprenticeship and my continuing education at Northwest College of Construction.

_____ I understand that to participate in Distance Learners (DL), I must get signed permission from my employer and work with my Coordinator during the transition to avoid missed classes. I understand that it is my responsibility to remind my site-supervisor, in a reasonable amount of time, of my class schedule.

_____ I understand that if I have questions, at any time, regarding my apprenticeship, I will consult with the Apprenticeship Office and/or my instructor.

Apprentice Signature: _____

Apprentice Printed Name: _____

Date: _____ Rc'vd By: _____